



July 5 & July 7, 2019
At the Roswell Convention Center
Roswell, New Mexico
New Location!
Downtown adjacent to UFO Festival

Contract for Vendors

Space Cost – Vendor Booth:

Check here: _____

Vendor space is \$150 for each booth with a \$25 late fee if reserved after 5:00 pm, **Saturday, May 31, 2019**. Each unit is approximately 10' wide and 9' deep and additional space can be purchased in those increments. If available, vendor space after this deadline will be on a first come, first serve basis. No refunds after June 30th.

Space Cost – Artist Alley:

Check here: _____

The fee for an Artist Table will be \$50 with a \$25 late fee if reserved after 5:00 pm, **Saturday, May 31, 2019**. This will be a single 6' table with no backdrop and two chairs. If available, vendor space after this deadline will be on a first come, first serve basis. No refunds after June 30th.

Terms of Contract:

This contract shall be an agreement between the 2019 Roswell Galacticon Committee (RGC) and the undersigned Vendor for the 2019 Roswell Galacticon according to the terms as follows:

- Vendor shall abide by all **Rules and Regulations** set forth by the RGC. The Vendor agrees to hold harmless the committee, the City of Roswell and their employees, agents and volunteers, from any damages or stolen property during the Festival.
- Spaces will be assigned by the Committee according to type, availability and date of receipt.
- **Vendor times:** set-up will be on Thursday, **July 4th**, from noon to 6:00 pm and Friday, **July 5th** from 8:00 am to be open by **noon**. The Vendor Hall will be open to the public as follows: Friday – Noon to 7:00 pm, Saturday – 10:00 am to 7:00 pm and Sunday – 10:00 am to 4:00 pm. **Vendor is required to be open until 4:00 pm, Sunday, July 7th, 2019**. Take down time will be from 4:00 pm to 7:00 pm on Sunday. Any other time arrangements must be made with the RGC Representative. Agreement to these terms is shown by vendor signature below or receipt of payment.

Vendor Information:

Business Name: _____

Owner's Name: _____

Address: Street or Box _____

City, State and Zip _____

Phone - Best: _____

Email Address: _____

Brief Product Description: _____

Signature of Vendor: _____ Date: _____

Signature of RGC Representative: _____ Date: _____

This contract is valid only with the signature of both the Vendor and the RGC Representative.

Send to: Roswell Galacticon
Or Elaine Mayfield
P. O. Box 3262
Roswell, NM 88202

Email: vendors@RoswellFilmCon.com or
condor@dfn.com
Phone: 575-626-2640

Date Received: _____ by: _____ Deposit \$ _____ Paid in Full \$ _____